

VILLAGE OF HAMILTON

Building Department

3 Broad Street

P.O. Box 119

Hamilton, NY 13346

Examined _____ 20 _____
Approved _____ 20 _____
Disapproved a/c _____

County of Madison
Permit No _____ 20 _____

(Enforcement Officer)

Application for Building Permit

Tax Map No. _____

Date _____ 20 _____

INSTRUCTIONS

- a. This application must be completely filled in by typewriter or in ink and submitted to the Enforcement Officer.
- b. Plot plan showing of lot and of buildings on premises, relationship to adjoining premises or public streets or areas and giving a detailed description of layout of property must be drawn on a survey attached to this application.
- c. This application must be accompanied by one set of plans showing proposed construction and a complete set of specifications. Plans and specifications shall describe the nature of the work to be performed, the materials and equipment to be used and installed and details of structural, mechanical, electrical and plumbing installations.
- d. The work covered by this application may not be commenced before the issuance of Building Permit.
- e. Upon approval of this application, the building Department will issue a Building Permit to the owner together with approved, set of plans and specifications. Such permit and approved plans and specifications shall be kept on the premises available for inspection throughout the process of the Work.
- f. No building shall be occupied or used in whole or in part for any purpose whatever until an application is made for and Certificate of Occupancy shall have been granted by the Building Department.
- g. If construction is not commenced within 6 months from the date this permit is void.

Location _____
Street and Number _____

APPLICATION IS HEREBY MADE to the building Department for the issuance of a Building Permit pursuant to the New York State Building Construction Code for the construction of buildings, additions or alterations, or for removal or demolition, as herein described. The applicant agrees to comply with all applicable laws, ordinances and regulations.

(Signature of Applicant)

(Address of Applicant)

State whether applicant is owner, lessee, agent, architect, engineer or builder _____

Name and address of owner of premises _____

If owner or applicant is a corporation, gives names and titles of two officers and signature of duly authorized officer.

(Signature of owner or Names and tile of Corporate Officers)

1. State existing use and occupancy of premises and intended use and occupancy of proposed construction:
 - a. Existing use and occupancy _____
 - b. Intended use and occupancy _____
2. Nature of work (check which applicable): New Building _____ Addition _____ Alteration _____
Repair _____ Removal _____ Demolition _____ Equipment Installation _____
3. Estimated Cost _____ Fee _____
(to be paid on filing this application)
- * Costs for the work described in the Application for Building Permit include the cost of all of the construction and other work done in connection therewith, exclusive of the cost of the land. If final cost shall exceed estimated cost, an additional fee may be required before the issuance of Certificate of Occupancy.
4. If dwelling, number of dwelling units _____ Number of dwelling units on each floor _____
If garage, number of cars _____
5. If business, commercial or mixed occupancy, specify nature and extent of each type of use _____

6. Dimension of existing structures, if any: Front _____ Rear _____ Depth _____
Height _____ Number of Stories _____
Dimensions of same structure with alterations or additions: Front _____ Rear _____
Depth _____ Height _____ Number of Stories _____
7. Dimensions of entire new construction: Front _____ Rear _____ Depth _____
Height _____ Number of Stories _____
8. Size of lot: Front _____ Rear _____ Depth _____
9. Zone or use district in which premises are situated _____
10. Does proposed construction violate any zoning law, ordinance or regulation? _____
11. Will proposed construction be connected to: Sanitary Sewer System _____
Village Water System _____
12. Name of Architect _____ Address _____ Ph. No. _____
Name of Contractor _____ Address _____ Ph. No. _____
13. Will electrical work be inspected by, and a Certificate of Approval obtained from the New York Board of Fire Underwriters? _____

ZONING SPECIFICATIONS. Fill in for new building, or addition to existing building, or a change of occupancy.

Indicate on the plot plan street names, the location and size of the property, lot and block numbers or description according to deed, the location, size and setbacks of proposed buildings, and the location of all existing buildings. Show proposed building (s) in dotted line and existing building (s) in solid line.

Size of property _____ ft. X _____ ft.
Size and use of existing buildings, if any _____

Size of proposed building _____ ft. X _____ ft.
Height (from grade to ridge) _____
Front yard _____ ft.
Side yards _____ ft. and _____ ft.
Rear yard _____ ft.
If on corner, setback from side street _____ ft.

Note: All distances are net, as measured from street
Side line to nearest part of building.

BUILDING SPECIFICATIONS.

Kind of construction: Wood frame, masonry, steel, etc.? _____
Will any second-hand lumber be used? _____ if so, for what? _____
Material of foundation walls _____ Thickness _____
Depth of foundation walls below grade _____ Footing depth? _____ Continuous foundation? _____
Will there be a cellar? _____ If so, material on cellar floor _____
Type of roof: _____ Sloped or flat? _____ Roof pitch _____ Roofing material _____
Size, wood studs _____" x _____", spacing _____" o. c., length _____ ft.
Size, floor beams, 1st floor _____" x _____", spacing _____" o.c., span _____ ft.
Size, floor beams, 2nd floor _____" x _____", spacing _____" o. c., span _____ ft.
Size, ceiling beams _____" x _____", spacing _____" o. c., span _____ ft.
Size, roof rafters or beams _____" x _____", spacing _____" o. c., span _____ ft.
Exterior finish _____ if masonry, thickness _____
Is building to be sheathed? _____ With what material? _____
Finish of interior walls _____
If garage is to be attached, of what material is wall between garage and main building to be constructed? _____
Is there to be an opening between garage and building? _____
Kind of heating system _____ Capacity _____
Will a flue-lined chimney be provided? _____ Depth of chimney foundation below grade _____
Height of chimney above roof _____
Will there be a fireplace? _____ Depth of fireplace hearth _____
Will a toilet be installed? _____ Sink? _____ (Obtain plumbing permit application)
Will drainage system be provided with required traps, cleanouts, and vents? _____

PLAN OF PROPOSED CONSTRUCTION. Submit with this application one copy of plans and specifications for new construction or alteration or addition to existing structures.

Make drawings at scale of one square equals one foot. Make sketch of floor plans of first and second floors, indicating dimensions of buildings, rooms, doors, windows, etc., location of chimney and plumbing fixtures, electrical installation, etc.